

Approved Minutes
Of the May 17, 2022
Conway Township
Board Meeting
7:00 pm

Regular Board Meeting

Supervisor Grubb called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Roll call: Clerk Elizabeth Whitt, Supervisor William Grubb, Treasurer Debra Grubb – absent, Trustee George Pushies.

Motion to approve consent agenda offered by Whitt, supported by W Grubb, motion approved.

Call to the public: one resident spoke.

Supervisor Grubb opened the public Hearing for Eva Lane SAD at 7:04 p.m. One resident spoke. Public Hearing was closed at 7:05 p.m.

Supervisor Grubb opened the public Hearing for Secluded Acres SAD at 7:05 p.m. Several residents spoke. Public Hearing was closed at 7:19 p.m.

Motion to approve the meeting agenda made by Whitt. Support by W Grubb. Motion approved.

Unfinished Business:

Motion to appoint Richard Hohenstein as temporary trustee made by Whitt, supported by W Grubb. Motion approved.

Resolution 220504-01 Eva Lane Special Assessment District offered by Whitt as presented by the township attorney, supported by Pushies. Roll call: W Grubb – yes, Whitt – yes, Pushies – yes. Resolution passed.

Motion to contact Wolverine Engineering to examine the road condition at Secluded Acres, supply the current bids to Wolverine and have them come back with a recommendation for the project made by W Grubb, supported by Pushies. Roll call W Grubb - yes, Pushies – yes, Whitt – yes. Motion approved. Supervisor is to contact Wolverine.

MTTP cyber liability coverage premium, policy end date September 1, 2022, is \$756.

Motion to move the next board meeting to June 28, 2022, at 7pm made by Whitt, supported by W Grubb. Motion approved.

Motion to look for a new Zoning Administrator offered by Whitt. Motion died.

Motion to look for a new Zoning Administrator and search for Zoning Administration Assistant simultaneously offered by W Grubb, supported by Pushies. Motion approved. Supervisor will lead the search.

Motion to run advertisements for the open position on the Planning Commission, the ZBA and Board of Review made by Whitt, supported by Pushies. Motion approved.

Call to the public: A few residents spoke


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Board member discussion: Motion to have the township attorney investigate the bylaws and master deed for Secluded Acres to determine the townships responsibilities and what remedies the township has made by Whitt, supported by W Grubb. Motion approved.

Motion to adjourn the meeting at 9:10 pm by Whitt, supported by Pushies. Motion approved.



Elizabeth Whitt, Township Clerk



Gabriele Bresett, Deputy Clerk

RESOLUTION TO ADOPT LIVINGSTON COUNTY HAZARD MITIGATION PLAN

Resolution No. 220517-02

Conway Township

WHEREAS, the Livingston County Hazard Mitigation Plan was approved by FEMA on 4-4-2022

WHEREAS, there is no monetary cost to the township , but it makes our township eligible to put in for Federal Grant funding under the following grant programs: Hazard Mitigation, Flood Mitigation, or Building Resilient Infrastructure and Communities (BRIC)

WHEREAS, this plan will not expire until 2027

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board, on behalf of the residents of Conway Township, wishes to adopt the Livingston County Hazard Mitigation Plan for 2022

The foregoing Resolution offered by Supervisor Bill Grubb.

Second offered by Whitt

Upon roll call vote, the Board Members voted as follows:

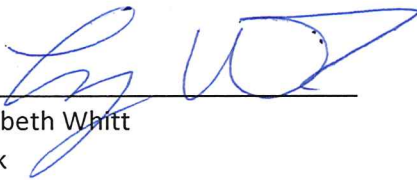
W. Grubb: Yes

Whitt: Yes

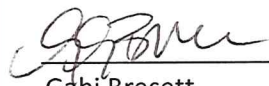
D. Grubb: ----

Pushies: Yes

The Supervisor declared the resolution adopted at a regular meeting of the Township Board held on May 17, 2022.



Elizabeth Whitt
Clerk



Gabi Bresett
Deputy Clerk

RESOLUTION TO CONFIRM EVA LANE SPECIAL ASSESSMENT ROLL

Resolution No. 220517- 01
Conway Township

WHEREAS, the Conway Township Board of Trustees ("Board") has established the Eva Lane Special Assessment District for the purposes of improvements and repairs to Eva Lane, a private road ("Eva Lane SAD");

WHEREAS, the Board has directed the Supervisor to prepare the Eva Lane SAD roll, which is attached hereto as **Exhibit A**;

WHEREAS, a second public hearing has been scheduled for May 17, 2022, for the purpose of reviewing the assessment roll, hearing objections, and confirming the roll as submitted, revised, or amended.

WHEREAS, the Clerk has provided notice by mail to all those parties of interest at the address shown on the tax records and by publication in the News and Views according to statute ten days prior to the scheduled public hearing;

WHEREAS, the Board has considered feedback from the public hearing on the proposed project costs and approach, and has determined to accept the bid by Culver Excavating Inc. dated May 4, 2022 in the amount of \$ 31,350 for 6" of 21AA limestone crushed.

WHEREAS, the total cost of the project is set forth on **Exhibit B** and the revised Eval Lane SAD rolls reflecting the total assessment per parcel is attached at **Exhibit C**;

WHEREAS, the Township Board would like to allow property owners to pay the assessment over time through the benefit of installment payments; and

WHEREAS, MCL 41.727 requires interest be charged on any unpaid installment payments;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Eva Lane SAD roll attached as Exhibit C is confirmed for the 5 year term.
2. The assessment may be paid in full at any time.
3. Any assessments not paid by Nov 1, 2022, shall accrue interest at the rate of 5 % per annum.
4. All assessments which have not been paid in full, and any applicable interest, shall be added to the winter 2022 general property tax bill, and future annual installment payments shall be added to future winter tax bills until paid in full.
5. ~~The roll shall be valid and binding unless lawfully challenged in an appropriate court within 30 days of this confirmation.~~

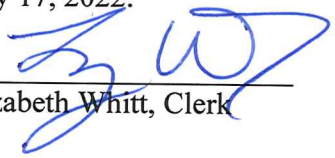
The foregoing resolution offered by Board Member Liz as presented by Attorney
Second offered by Board Member Pushies.

Upon roll call vote the board members voted as follows:

Grubb, B: yes
 Whitt, E: yes
 Grubb, D: —
 Pushies, G: yes
 _____:

email to George

The Supervisor declared the resolution adopted at a regular meeting of the Board of Trustees held on May 17, 2022.



Elizabeth Whitt, Clerk

EXHIBIT A TO RESOLUTION


EVA LANE SPECIAL ASSESSMENT ROLL

(Proposed as of May 4, 2022)

SAD No.	<u>Parcel Number</u>	<u>Owner Name</u>	<u>Property Address</u>	<u>Total Assessment</u>	<u>Annual Installment Payments Over 5 years*</u>
1.	4701-21-201-001	Beach, Megan	9020 Eva Lane	\$2,264	\$453
2.	4701-21-201-002	Sowle, Traci	9032 Eva Lane	\$2,264	\$453
3.	4701-21-201-003	Bowen, Caleb and Lauren	9044 Eva Lane	\$2,264	\$453
4.	4701-21-201-004	Cosgro, Rachel & Stevens, Dean	9066 Eva Lane	\$2,264	\$453
5.	4701-21-201-005	Boguslaski, Brian	9080 Eva Lane	\$2,264	\$453
6.	4701-21-201-006	Dickey, Christopher	9098 Eva Lane	\$2,264	\$453
7.	4701-21-201-007	Smith, Darin and Renee	9126 Eva Lane	\$2,264	\$453
8.	4701-21-201-008	Metz, Jacob and Sarah	9134 Eva Lane	\$2,264	\$453
9.	4701-21-201-009	Monroe, Trevor and Rhonda	9148 Eva Lane	\$2,264	\$453
10.	4701-21-200-012	Larry, Ann	9045 Eva Lane	\$2,264	\$453
11.	4701-21-200-013	Click, Michael and Sandra	9071 Eva Lane	\$2,264	\$453
12.	4701-21-200-014	Whitmore, Scott	9097 Eva Lane	\$2,264	\$453
13.	4701-21-200-015	Click, Mark and Amber	9123 Eva Lane	\$2,264	\$453
14.	4701-21-200-016	Deering, David and Laura	9149 Eva Lane	\$2,264	\$453
15.	4701-21-200-019	Kvatek, Christopher and Jessica	9175 Eva Lane	\$2,264	\$453

*The assessment may be paid off at any time or it may be paid over time in five installments with balance bearing interest at 5 % per annum.

The above stated Eva Lane Assessment Roll has been made pursuant to a Resolution Number 220517-01, adopted by the Conway Township Board on May 17, 2022, and in accordance with my best judgment, the roll confirms in all respects with that Resolution and the statutes of the State of Michigan.

/s/ 
Bill Grubb, Supervisor

5/18/2022
Dated

EXHIBIT B TO RESOLUTION

CONWAY TOWNSHIP EVA LANE SAD—FINAL COST

Repair and Improvement

- Description of work to be done: 21AA Crushed limestone (6")
- Cost: \$ 31,350

Publication & Postage

- Publication notices (2) in the News and Views : \$150.00
- Postage for mailings (3) to 15 impacted property owners: \$40.00

Clerical:

- Paper/office supplies: \$30.00
- Assessor services: \$30.00
- Treasurer services: \$50.00
- Clerk services: \$50.00

Attorney Fees

- To complete SAD: \$2,700

Cost Allocation/Assessment —15 parcels

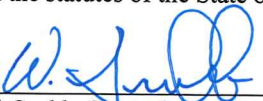
- Total Cost: \$ 34,400
- Assessment per parcel: \$ 2293

EXHIBIT C TO RESOLUTION
EVA LANE SPECIAL ASSESSMENT ROLL
(Final)

SAD No.	<u>Parcel Number</u>	<u>Owner Name</u>	<u>Property Address</u>	<u>Total Assessment</u>	<u>Principal Annual Installment Payments Over 5 years*</u>
1.	4701-21-201-001	Beach, Megan	9020 Eva Lane	2,293	458.60
2.	4701-21-201-002	Sowle, Traci	9032 Eva Lane		458.60
3.	4701-21-201-003	Bowen, Caleb and Lauren	9044 Eva Lane		
4.	4701-21-201-004	Cosgro, Rachel & Stevens, Dean	9066 Eva Lane		
5.	4701-21-201-005	Boguslaski, Brian	9080 Eva Lane		
6.	4701-21-201-006	Dickey, Christopher	9098 Eva Lane		
7.	4701-21-201-007	Smith, Darin and Renee	9126 Eva Lane		
8.	4701-21-201-008	Metz, Jacob and Sarah	9134 Eva Lane		
9.	4701-21-201-009	Monroe, Trevor and Rhonda	9148 Eva Lane		
10.	4701-21-200-012	Larry, Ann	9045 Eva Lane		
11.	4701-21-200-013	Click, Michael and Sandra	9071 Eva Lane		
12.	4701-21-200-014	Whitmore, Scott	9097 Eva Lane		
13.	4701-21-200-015	Click, Mark and Amber	9123 Eva Lane		
14.	4701-21-200-016	Deering, David and Laura	9149 Eva Lane		
15.	4701-21-200-019	Kvatek, Christopher and Jessica	9175 Eva Lane		

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The above stated Eva Lane Assessment Roll has been made pursuant to a Resolution Number 220517-01, adopted by the Conway Township Board on May 17, 2022, and in accordance with my best judgment, the roll confirms in all respects with that Resolution and the statutes of the State of Michigan.

/s/ 
 Bill Grubb, Supervisor

5/18/2022
 Dated